

BARTLETT PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES AGENDA

August 20, 2018 7:00 p.m.

**Location: Meeting Room, Bartlett Public Library District
800 S. Bartlett Road, Bartlett, IL 630-837-2855**

CALL TO ORDER

ROLL CALL: Shipman, Sias, DeSmidt, Byron, Hopkins, Bucaro, and Barry.

PLEDGE OF ALLEGIANCE:

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

CONSENT AGENDA

1. Items to be included in Consent Agenda
 - a. Approval of Bill List: August 20, 2018
 - b. Approval of Transfer of Funds: August 20, 2018
 - c. Designation of Two Trustees for Monthly Bill Approval (Hopkins, Barry)
2. Consideration of item(s) withheld for separate action (None)
3. Consent Agenda Approval (Roll call vote)

REGULAR AGENDA

1. Review of Financial Report
2. Minutes from the July 16, 2018 Board Meeting
2. Travel Reimbursement Approval (Barry, Nance, Sasal)

CORRESPONDENCE: Thank you note from Ramya Ghandi

REPORTS, QUESTIONS AND ANSWERS: President and Trustees

ACTION ITEMS:

1. Approval of Tentative Budget & Appropriation Ordinance (Ordinance 2018-3)
2. Establish date and time of Public Hearing concerning Tentative Budget & Appropriation Ordinance (Ordinance 2018-3)
3. Approval of Chief Fiscal Officers Statement of Estimated Revenue
4. Set date and time of presentation by Auditor
5. Approval of Annual Report (IPLAR) and the Inter-Library Loan Survey for the State Library
7. Creation and acceptance of Finance Committee Responsibilities

ACTION ITEMS CONTINUED:

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at adacoordinator@bartlettlibrary.org, (630) 837-2855, or in writing, not less than five working days prior to the meeting.

8. Creation and acceptance of Policy Committee Responsibilities
9. Acceptance of Building Committee Responsibilities
10. Approval of updated Board By-Laws

DISCUSSION ITEMS:

1. Coffee with the Trustees
2. Illinois Library Association Conference
3. Bartlett Heritage Days (September 8-9, 2018)
4. Student Advisory Trustee Update
5. Foundation Update
6. Friends Update
7. Summer Reading Club Stats
8. Upcoming Meetings and Events

TOWN HALL:

Appropriate comments from the public will be welcome at the beginning of this meeting, on any subject germane to the Library District. Appropriate comments will be welcome at the end of the meeting, exclusively regarding items discussed during this meeting. Comments will be strictly limited to three minutes during each period and subject to additional limitations set forth in the *Public Comment Policy*. A complete version of the *Public Comment Policy* is available upon request.

EXECUTIVE SESSION: (as permitted by 5 ILCS Section 2(c)1)--The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body and as (as permitted by section 2(c)21 and of the Illinois Open Meetings Act)—Six month Review of Executive Session Minutes.

ADJOURNMENT:

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Administration Office at adacoordinator@bartletlibrary.org, (630) 837-2855, or in writing, not less than five working days prior to the meeting.